

## CONSTABLE'S OFFICE of HENDERSON TOWNSHIP

243 Water Street Henderson, NV 89015 702.455.7940

Integrity, Professionalism, and Compassion
Since 1944



## **INSTRUCTIONS TO THE CONSTABLE**

LANDLORD OR AGENT:
STREET ADDRESS:
CITY, STATE & ZIP:
TELEPHONE NUMBER:
TENANT:
STREET ADDRESS:
CITY, STATE & ZIP:
ANIMAL:YES NO Type/Breed:
EVICTION INSTRUCTIONS
To secure the property at the time of eviction, the locks must be changed. All entrances must be secured prior to Court Seal being placed on the property.
Please answer all question below and sign:
Do you wish to be present at the time of the eviction?YESNO Will landlord or agent provide for lock change?YESNO
If you have answered "YES" to either question, please provide the name and phone number of the person authorized to change locks.
Locksmith: Phone Number:
In the event the landlord or agent cannot be contacted, I hereby authorize the Constable's Office to contact a local locksmith to open the property for inspection and then to secure the property and have the locksmith bill me accordingly, I furthermore, guarantee payment in full to said locksmith.
Authorized Signature:
POSTED:TIME:
EVICTED: TIME:
CANCEL: TIME:
CANCELLED BY:
DEPUTY SIGNATURE: